

Lara Tennis Club Incorporated – By-Laws

Updated 26/06/2017

The following document comprises the official By-Laws of the Lara Tennis Club Inc. as authorised by the Committee of Management of the Club under rule 20.5 of the Club Constitution “*Rules of the Lara Tennis Club Inc.*”.

These By-Laws are binding on all financial members as per rule 4.4 *Constitution*.

By-Laws

1. Membership

- 1.1. Club financial year commences 1st November, when all memberships are due and payable by 31st October, after which membership ceases.
- 1.2. Un-financial members will not be eligible;
 - 1.2.1. For selection for Tennis Geelong Inc. Saturday competition (Junior and Senior).
 - 1.2.2. To play in the Club Championship
 - 1.2.3. To play in other club tournaments and events as determined by the Committee
- 1.3. Players who become members after 31st October may only be required to pay the pro rata amount for membership
 - 1.3.1. The pro rata amount is to be calculated by the Committee, and is to be from when the player first participated at or for the club in the capacity of a financial member until the end of that membership year.

2. Fees

- 2.1. Membership fees for all financial members are to be put forth and so decided at the Annual General Meeting.
- 2.2. Match fees (otherwise known as ‘Ball Money’) for Tennis Geelong Competitions are to be determined by the Committee.

- 2.2.1. The Committee will determine the Match fee during any regular Committee meeting, with all financial members being notified of any change to the Match fee.
- 2.2.2. It is the responsibility of the team captain of any team entered in a Tennis Geelong Competition to collect the Match fee from any player playing on the day, and ensure it delivery to the Club treasurer.
- 2.3. Fees for any other club-run event are also to be determined by the Committee.
 - 2.3.1. These club-run events include, but are not limited to, Tuesday night social tennis, club championships and Hotshots tennis.

3. Uniforms

- 3.1. The Committee strongly encourages all players who represent the club in the Tennis Geelong Saturday competition (Junior and Senior) to wear the club uniform.
 - 3.1.1. The club uniform will be determined by the Committee and changed when so decided.
- 3.2. The club uniform will comprise a polo shirt that will display the club logo and anything else determined by the Committee.

4. Team selection

- 4.1. Selection of Junior Teams for Tennis Geelong Saturday competition is to be done by the Junior Coordinator and approved by the committee if so required before submission to Tennis Geelong.
 - 4.1.1. Players seeking to play for the club during Saturday Junior competition should make it known to the Junior coordinator at or before the end of the season prior to the one they wish to play in.
- 4.2. Selection of Senior Teams for Tennis Geelong Saturday competition is to be done by the Senior Coordinator and approved by the committee if so required before submission to Tennis Geelong.
 - 4.2.1. Players seeking to play for the club during Saturday Senior competition should make it known to the Senior coordinator at or before the end of the season prior to the one they wish to play in.

5. Court Usage

- 5.1. The priority usage of the courts is determined by the Committee; and
 - 5.1.1. Court allocation for;
 - 5.1.1.1. Tennis Geelong Junior competition shall be at the discretion of the Junior Coordinator Committee member.
 - 5.1.1.2. Tennis Geelong Senior competition shall be at the discretion of the Senior Coordinator Committee member.
 - 5.1.1.3. All other club run events and general court usage shall be at the discretion of the Committee.
 - 5.1.2. Financial members will have priority Court usage when courts are not committed for Club sanctioned events (match play, club social tennis, coaching etc.)
- 5.2. One membership entitles access to one Court.
 - 5.2.1. Members are entitled to bring up to 3 guests to play at no extra charge (except for lighting)
- 5.3. No person is permitted to impose a charge on activities at the Courts unless the activity and the fees are sanctioned by the Committee
- 5.4. All players are required to wear appropriate attire while using any Club court including appropriate shirt, shorts, tracksuits and shoes.
- 5.5. Club keys may be obtained from any member of the Executive Committee or nominated committee member.

6. Club rules and By-Laws

- 6.1. The Club Constitution known as "*Rules of the Lara Tennis Club Inc.*" as well as this document ("*Club By-Laws*") shall be on display in the clubroom at all times and available to all members.
- 6.2. These By-Laws and any part can be amended, rescinded, added to or changed in any way by the Committee as per rule 20.5 *Constitution*.

7. Club Funds and Sub-Committees

- 7.1. The Executive Committee shall pass all accounts for payment, and all accounts paid during General Meetings shall be presented at the next General Meeting.

7.2. Purchase authority on behalf of the Club is restricted to the Executive Committee and consequent Sub-Committees.

7.2.1. The Committee may authorise an ordinary member of the Committee to hold purchase authority.

7.3. Where Sub-Committees are in a position to raise funds for the club, they shall if they wish, keep their own financial records and bank account, but present same to Club Treasurer for each General Meeting.

7.3.1. Bank accounts of Sub-Committees are to have two signatories, one from the Sub-Committee and one from Club Treasurer.

7.3.2. The Committee can call for funds from Sub-Committees at any time and at its own discretion.

8. Fines

8.1. Fines incurred by individual players shall be paid by these players, at the discretion of the Committee.

8.1.1. The Committee may pay an individuals fines to relevant associations (Tennis Geelong) with club funds and then demand payment from the individual to the Club.

9. Complaints

9.1. Any official complaint by a club member is to be forwarded in writing to the Committee through the relevant Club Representative or Club Secretary.

10. Clubhouse and Maintenance

10.1. All premiership teams in the Tennis Geelong competition are to have their photos taken and displayed in the Clubrooms.

10.2. The Club will hold working bees, the dates of which are to be determined by the committee, with reasonable notice to be given to all members

10.3. All club members are to ensure that they leave the clubhouse in a satisfactory state after any use.